

ANNEXURE-‘A’

**HIMACHAL PRADESH PRINTING & STATIONERY
DEPARTMENT Ghora Chowki, Shimla-171005.**

List of Stationery items

Sl. No.	Name of items.	Stock in Hand 05-3-2024	Unit	Price
1.	Carbon Paper, 20.5x33 Cm.		Per Ream	
2.	White Envelopes 127 x 178mm size (Superior)		Per hundred 86	
3.	D.O. Envelopes 102 x 152mm size (Superior)		- do-	53
4.	Drawing Sheets	-Nil		
5.	Kraft Paper Envelopes 90 x 140mm (S.E.4).		Per thousand	231/-
6.	Kraft Paper Envelopes 110 x 220mm (S.E.6).	78	-do-	330
7.	Kraft Paper Envelopes 125 x 324mm (S.E.7).	Available do-		466/-
8.	Kraft Paper Envelopes 324 x 458mm (S.E.8A) Old Dhoti pasted.		Per hundred	786/-
9.	Kraft Paper Envelopes 324 x 458mm Laminated.		-do	428/-
10.	Buff Colour Envelopes 10 x12		Per hundred 228	
11.	Buff Colour Envelopes 8x10	62	do	171
12.	File Board.	Available		18.10
13.	File Covers (Hand Made).	Available	Each	6.25
14.	Register Ruled 96 Sheets.	available	Each	82/-

15	Register Ruled 144 Sheets.	available	-do-	91/-
16	Dak Pads leather Bound.	1144	-do-	226/-
17	Dak Pads made of Rexine.	806	-do-	55./-
18	Short Hand Note Books.	7214	-do-	26.50/
19	Note Sheet Pads.	11631	-do-	80/-
20.	Slip Book	1450	-do-	14/-
21.	Slip Books with spiral binding, big	5790	-do-	11.56. -
22.	Slip Books with spiral binding poket		-do-	9/-
23.	Stamp Pad Ink	4877	Doz.	68/-
24.	Office Paste.	17564	Each	14/-
25.	Toner ink.		Each	341/-
26.	Stappling Machine 24/6.	Nil	-do-	103/-
27.	Stapples 24/6.		-do-	10/-
28.	Pencil Black Lead, H.B.	135396	Each	2-00
29.	Pencil Black Lead, Short Hand.	1878	Each	4.50
30.	Ball Pens.	407480	Each	3.50
31.	Refills (ordinary) Blue. Refills (ordinary) Red		Per dozen	13/-
32.	Pilot Pens Hi-Tec Point V-5 in Blue Pilot Pens Hi-Tec Point V-5 in Red Pilot Pens Hi-Tec Point V-5 in Green	84120 2747 6797	Each	48 48 48

	Pilot Pens Hi-Tec Point V-5 in Black	1319		48
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33.	Pilot Pens Extra fine 0.5 in roller.		-do-	17/-
34.	Gel Pen.		-do-	3.65/-
35.	Refills for Gel Pens.		-do-	2-
36.	Desk Knife		Each	37.50/ -
37.	Scissors.	393	-do-	124/-
38.	Bodkin.	4415	-do-	8/
39.	Pins steel.	18421	Each	29.50/
40.	Coloured Flag		Each	17
41.	Paper clips.	3312	-do-	15.50.
42.	File laces, white.		Per thousand	379/-
43.	File laces of green.		-do-	339/-
44.	Tags cotton.	3234	-do-	144/-
45.	Thread 2 ply.		Each ball	7/-
46.	Twine hemp.		-do-	25.50/
47.	Sealing Wax.	15582	Each pkt.	54/-
48.	Stamp Pad self inking.	4877	Each	17.50/
49.	Cartridge Ribbon for Dot Matrix Printer.		-do-	/
50.	Chalk white.	753	Each box	29.70
51.	Tracing Paper.	56	Each roll	1005/-
52.	Tracing Cloth.		-do-	/-
53.	Ammonia paper.	1782	-do-	230-00
54.	Ammonia liquid developer.		Each bottle	54-00
55.	Cello tape small.	8233	Each roll	7.14

56.	Cello tape Big.	808	-do-	10.52/
57.	Drawing Binding edge tape.	132	-do-	9.50/-
58.	Felt pens (in 12 different colours).	92833	-do-packet	21/-
59.	Sponge.	3407	Each	16.25/
60.	Candles.	6020	-do-packet	47/-
61.	White Eraser correction fluid. PEN	15596	Each	15/
62.	High Lighter Pens.	6427	-do-	57.50
63.	Glue Stick.	6715	-do-	18.50/
64.	Desk Calender	Aavailable	-do-	36/-
65.	Removable Self Stick Notes 51x76 mm size.		Pad	11
66.	Removable Self Stick Notes 76 x 102 mm size.		-do-	22-00
67.	Accessory Stand	1179	Each	194
68.	Chalk Coloured	1794	Do	27
70	CALENDER 2024	Available	DO	20
	VIP DIARY 2024			180
	OFFICER DIARY 2024			120
	ASSISTANT DIARY 2024	Availa ble		105

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DEPARTMENT Ghora Chowki, Shimla-171005.**

List of Writing/Stationery Paper items

Sl. No.	Name of items	Stock in hand	Unit	Price
1.	Copier Paper. A-4 size		Per ream	237/-
2.	Copier paper 21.5X34.5 Cms	2431	Per ream	Rs.332/-
3.	Copier paper 29.7X42 Cms,A-3	2324	Per ream	558/-
4.	Thermal Paper for Fax Machines.	8860	Per roll	58.20/-
5.	Paper Duplicating A-4 size	17514	Per ream	221/-
6	Paper Duplicating F S size	440	Per ream	131/-
7	Paper Type Writing A-4 size	26096	Per ream	Rs. 110/
8	Paper Kraft Brown. 59.4X84.1 Cms		Per ream	Rs. 1067/-
9	Computer Paper 10X12 part-1	1262	Per pakt	682/-
10	Computer Paper 10X12 part-II	399	Per pakt	Rs.1004/-
11	Computer Paper 12X15 part-1	587	Per pakt	1219/-
12	Computer Paper 12X15 part-II		Per pakt	Rs.849/-
13	White Paper 43x69 Cms.		Per ream	